



INTERNATIONAL FEDERATION OF

PROFESSIONAL AND TECHNICAL ENGINEERS

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TO: All IFPTE Army Corps Locals
FROM: Paul E. Almeida, President
DATE: April 14, 2000
SUBJ: Letter of Congratulations

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First and foremost, I would like to congratulate all of the Army Corps Locals (existing and new) for your efforts and commitment to working together to form a National Council of Army Corps of Engineers Locals. Within the IFPTE, there are now 17 Corps Locals. Through the use of internal organizing and a strong Council structure, no limits can be set on what you can accomplish together.

As the Council progresses, I believe you will find it to be most beneficial not only to your individual Local but also to the Corps as a whole. Several groups within IFPTE have formed Councils. They include NASA, GEALC, Atlantic, Northeast, and Central States Locals. These Councils, through their combined Locals' efforts, continue to push forward progressive agendas which include coordinated bargaining activities, formulating and supporting legislation and coordinating lobbying activities. IFPTE believes the Army Corps Council will have the same or higher level of success as the aforementioned Councils.

Once the Constitution is fully ratified, the first order of business for the Council will be the election of officers. I understand this will take place just prior to the Federal Caucus.

Enclosed you will find the Constitution which was assembled by the member Locals who attended the Conference. Article VI, Section 1 of the Constitution states "Each Local's Executive Board, Executive Committee and/or Membership must ratify the Constitution of the Council in accordance with the provisions of Article VIII, Section 2." Therefore, each Local must present this document to their respective group for ratification. If you have any questions, please contact one of the individuals listed below.

Please note: I have designated International Representative, Carl Webb, as the Army Corps Council staff liaison. He will be available to field questions, assist with the elections and offer advice to the officers once elected. Carl can be reached at (203) 736-6526 or 71112.2327@compuserve.com. In the meantime, Helga Grahl, Treasurer--Local 86, is the Point-of-Contact for any questions pertaining to the enclosed Constitution, the upcoming election of officers, etc. Helga can be reached at (415) 977-8729 or hgrahl@sp4.usace.army.mil. Randy Mateer, Trustee--Local 98, is the Point-of-Contact for the collection of dues payments from member Locals. Randy can be reached at (212) 264-

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4288 or randall.mateer@usace.army.mil. Additionally, Helga and Randy were selected to be the Nominating Committee for the upcoming officer elections by the participating member Locals.

IFPTE wishes to personally thank the following member Locals who attended the Conference: Local 8A--Seattle, WA; Local 561--Mobile, AL; Local 386--Tulsa, OK; Local 86--San Francisco, CA (carried proxy for Locals 49 & 97); Local 259--Memphis, TN; Local 2000--Los Angeles, CA; and Local 98--New York, NY.

The formation of this Council is not the end but the beginning of advancing the members' voice within the Army Corps. Again, IFPTE congratulates you and wishes success in all future endeavors.

[Signature]
Local 8A

[Signature]
Local 259

[Signature]
Local 561

[Signature]
Local 2000

[Signature]
Local 386

[Signature]
Local 98

[Signature]
Local 86 (carried proxy)

Membership in this Council is voluntary. No Locals are obligated to join this Council.



INTERNATIONAL FEDERATION OF
PROFESSIONAL AND TECHNICAL ENGINEERS

April 6, 2000

The following Constitution of the National Council of Army Corps of Engineers Locals, International Federation of Professional and Technical Engineers (IFPTE), AFL-CIO & CLC was prepared and is being presented for ratification by the following Locals.

David H. Reynolds
David Murray
Local 8A

Alan D. King
Randy Donald
Local 259

John D. Dean
Local 561

W. E. Bernhardt
Pedro R. Gonzalez
Local 2000

Gloria A. Lowe
Local 386

McDon Orlow Pres
Randall S. Mates Trustee
Local 98

Helga Grall
Local 86 (49+97 Proxy)

Membership to this Council is voluntary. No Locals are obligated to join this Council.





INTERNATIONAL FEDERATION OF

PROFESSIONAL AND TECHNICAL ENGINEERS

CONSTITUTION OF THE NATIONAL COUNCIL OF
ARMY CORPS OF ENGINEERS LOCALS
INTERNATIONAL FEDERATION OF
PROFESSIONAL AND TECHNICAL ENGINEERS (IFPTE)
AFL-CIO & CLC
2000

Article I - SCOPE AND PURPOSE

In order to exert the maximum strength in a successful pursuit for the betterment of the wages and working conditions for the employees we represent, such as in a united effort to coordinate our bargaining activities, the Army Corps of Engineers Locals of the IFPTE join as a group to pursue their common objectives. This organization shall be known as the National Council of Army Corps of Engineers Locals, IFPTE, AFL-CIO & CLC.

Article II - MEMBERSHIP

Locals participating in the Council must:

- a. Be members in good standing in the IFPTE, AFL-CIO & CLC
- b. Represent employees of the Army Corps of Engineers

Article III - OFFICERS

1. The Officers of the Council shall be President, Vice President and Secretary-Treasurer. They shall serve for a period of two (2) years. Elections will be held in conjunction with Federal Caucus meetings and the Officers shall be elected by a majority vote of the delegates attending the meeting. The newly elected Officers shall assume their duties immediately. All Council Officers shall be bonded.
2. The duties of the President shall be:
 - a. To call all meetings of the Council.
 - b. To prepare the agenda and preside at all meetings of the Council.
 - c. To perform any other appropriate duties assigned by the Council.
 - d. To appoint a committee to audit the books annually and report their findings to the Council.
 - e. To be a member *ex officio* of all committees except the audit committee.
 - f. If a vacancy should occur in the office of Vice President or Secretary-Treasurer, the President shall appoint an acting Vice President or Secretary-Treasurer, until the next regularly scheduled Council meeting, at which time a special election shall be held, unless there is less than one year remaining in the term, in which case the appointee shall finish the term.
3. The duties of the Vice President shall be:
 - a. To substitute in the absence of the President.

- b. To perform any other appropriate duties assigned by the Council and/or President.
 - c. If a vacancy should occur in the office of President, the Vice President shall assume office until a special election is held provided there is more than one year left in the term of office.
4. The duties of the Secretary-Treasurer shall be:
- a. To compile and distribute a report of all Council meetings to the member Locals, within 45 days.
 - b. To maintain the records of the Council.
 - c. To perform any other appropriate duties assigned by the Council and/or President.
 - d. To record and distribute an accurate record of all monies received and all disbursements made at each regular meeting.
 - e. To turn over all records to his/her successor.

Article IV - REPRESENTATION AND VOTING POWER

1. It shall be the responsibility of each Local to send at least one (1) delegate or proxy to each Council meeting.
2. The number of votes each Local has shall be determined as follows:

Army Corps member Locals with 50 members or less are entitled to one vote; from 51 to 100 members, two votes; from 101 to 250 members, three votes; from 251 to 400 members, four votes; and if over 400 members, five votes. The membership of each Army Corps member Local for the purpose of computing the number of votes each Local is entitled to, shall be determined in accordance with Article VI, Section 5c.
3. The Council President may not be a delegate for a Local and will only vote to break a tie.

Article V - SCHEDULE OF MEETINGS

Regular Meetings

1. Meetings shall be held as often as possible but at a minimum, once a year.
2. At the end of each meeting, the location and approximate date of the next meeting shall be determined.
3. Notification of such meeting shall be made to each Local at least forty-five (45) days in advance.

Special Meetings

1. Special meetings may be called at the President's discretion.
2. The President shall be required to call a special meeting upon the receipt of a request from 51% or more of member Locals.
3. Scheduling of special meetings shall take into account reasonable travel time.

Quorum

A quorum for any meeting shall consist of 25% of member Locals attending.

Article VI - RESPONSIBILITIES OF LOCALS

1. Each Local's Executive Board, Executive Committee and/or Membership must ratify the Constitution of the Council in accordance with the provisions of Article VIII, Section 2.
2. Each Local herein described shall adhere to the provisions of this Constitution.

Offenses committed by individual Council members and/or Locals will be dealt with and in accordance with and as identified by the IFPTE Constitution.

Article VII - FINANCES

1. Finances - In order to effect a more equitable method of sharing the expenses of the Council, the following shall be observed:
 - a. Each participating Local shall contribute a sum not to exceed \$.50 per month for each dues paying member in good standing employed by the Army Corps of Engineers based on their previous month's roster.
 - b. Any member Local who falls six (6) months in arrears in Council per capita and/or special assessment shall be considered in bad standing and shall forfeit all rights and privileges as Council members until Council per capita and/or special assessment is paid to date or appropriate arrangements are made with the Council on a case-by-case basis.
2. Council expenditures, such as meetings and travel and per diem expenses for Officers, shall not require Council members' approval and shall come from the Council treasury provided it is established in the approved budget. Travel and per diem will be paid in accordance with the FTR.
3. All other expenses must be approved by a majority vote of the delegates present.
4. All money shall be sent to the Secretary-Treasurer and deposited to an account of the Army Corps of Engineers Locals Council.
5. The Officers may draw travel expenses in advance for the purpose of attending any Council meeting.

6. Council expenses shall be paid by check only. Any two of the three Council Officers must sign all checks in accordance with banking procedures.

Article VIII - CONSTITUTION AMENDMENTS/RATIFICATION

1. Amendments:
 - a. Any Locals shall submit changes or additions to the Constitution to the Council Secretary-Treasurer.
 - b. Such revisions, after approval by the Council, shall be presented in writing to the member Locals by the Council Secretary-Treasurer for ratification.
 - c. Upon adoption by a majority vote of the Locals voting, in accordance with the Ratification Procedures, such amendments shall become part of the Council Constitution.
 - d. After compiling the vote on such adoption, the Council Secretary-Treasurer shall furnish each member Local with a complete tabulation of the results.
2. Ratification Procedure
 - a. The Council Secretary-Treasurer shall furnish the member Locals with one copy of the matter to be considered, by certified mail. The resulting vote of the Local's Executive Board, Executive Committee and/or Membership must be returned in writing to the Council Secretary-Treasurer within sixty (60) days of receipt.
 - b. The Council Secretary-Treasurer shall immediately furnish all member Locals with the results of any ratification votes.
 - c. Fifty-one percent (51%) of member Locals responding is required for ratification.

Article IX - RULES OF ORDER

Robert's Rules of Order shall govern all questions of a parliamentary nature not stated in the Constitution.